

Wolcott Public Library

## **COMMUNITY ROOM USE**

The following steps should be followed for using the Library Community room:

1. All groups must fill out a Community Use Agreement form.
2. The room must be vacuumed after use if necessary and trash removed from the premises.
3. Any library tables or chairs used must be stacked against the wall as found.
4. Door(s) must be locked before vacating the library.

Approved by the Board of Trustees – March 2007

Revised - August 17, 2011, October 17, 2018